

BAYTON PARISH COUNCIL

Chair David Burns, Richard Adams, Tom George

To Members of Bayton Parish Council You are duly summoned to attend
Parish Council Meeting of Bayton Parish Council to be held on **Tuesday 13 January 2026** in
Clows Top Victory Hall at 7.30pm

Agenda

1. **Apologies:** To receive apologies.
 2. **Co-Option**
 3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to keep their Register of Interests up to date.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** - Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
 4. **Dispensations** - to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) - written requests to be with the clerk prior to a meeting.
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The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.

5. **County Councillor Report**
District Councillor Report
6. **Minutes:** To consider adoption of the meeting minutes of the Council held on 11 Nov. 2025
7. **Clerks report on Urgent Decisions since last meeting**
8. **Grants for consideration**
 - a. CTVH
9. **Finances:**
 - a. **Payments**
 - i. Regular Payments - Confirmation of payments made since last meeting
 - ii To consider payments to be made as on list presented at meeting
 - b. **Receipt** - To report receipts since last meeting.
 - c. **Bank Reconciliation** - To agree Bank Reconciliation for Current Account for 31 Dec. 2025
 - d. **Budget Review and Report 31 December 2025**
10. **Planning:**
 - a. Plans circulated since last meeting -
 - b. Decisions received since last meeting -

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c. Plans for consideration at Meeting

11. Road report:

a. Any issues to be reported

12. Lengthsman -

a. new contractor

b. Report

13. Tree Annual Check

14. Reports on Meetings attended by Clerk or Councillors

15. Item to be discussed

a. Flower Boxes at Church Lyche Gate

b. Defib Box at Bayton Common

c. Bayton Parish Council newsletter

16. Correspondence for Information:

CALC newsletter; wellbeing newsletter, Survey BT Digital switch over, LGR Newsletter, AGM; MHDC Town & Parish Plan; RSN bulletin; NALC Bulletins & reports; WMP Fraud Bulletin; WMP Contract Priorities

17. Correspondence for discussion

a. WMP Priorities for contract

18. Councillors reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. Date of next meeting 10 March 2026 Clows Top VH;

20. Date for Annual Parish and Parish Council Annual Meetings - May 2026

21. Meeting Closure.

Lesley Jenkins

Signed

Clerk to Bayton Parish Council

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Date 6 Jan 2026

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